

ORCUTT UNION SCHOOL DISTRICT
Special Board Meeting of the Board of Trustees
Wednesday, June 16, 2021
Open Session 6:00 P.M.
District Board Room, 500 Dyer St., Orcutt, CA 93455

Due to the COVID 19 Pandemic and the need for Social Distancing, the physical Board meeting is closed to the public, however you can access the board meeting via audio teleconference

PROCEDURAL UPDATE

This meeting will be available by conference call only.
To listen to the meeting or to make public comment, please dial in using your phone
United States: [+1 \(571\) 317-3122](tel:+15713173122)
Access Code: 887-747-125

CALL TO ORDER 6:00 P.M.

- A. Pledge of Allegiance
- B. Open Session of our board meetings are audio recorded. Those in attendance should expect that the recordings will capture all activity and discussions before, during and after meetings.
- C. Adoption of June 16, 2021 Agenda

Moved _____ Second _____ Vote _____

D. Public Comment

The public comment section of the agenda is an opportunity for the public to provide input to the Board of Trustees. Any request to speak must be emailed to Julie Payne at jpayne@orcutt-schools.net and state that you want to make a public comment. If you are speaking to an item that is not on the agenda, you can only speak during the public comment section.

Those wishing to speak about an item that is on the agenda may do so during the public comment section, or when the item is being considered. If you choose to speak on an item at the time it is being considered, your name will be called before the Board's deliberation.

Speakers are allowed a maximum of three (3) minutes to address the Board. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting. **Please make sure to join the meeting (see instructions on page 1) if you plan on making a public comment.**

E. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting is defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Consolidated Application for Funding

It is recommended that the Board of Trustees approve Consent Agenda Items A through C, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A BUSINESS

1. 2021-2022 Adopted District Budget

Staff recommends that the Board of Trustees approve the 2021-2022 Adopted District Budget, as submitted.

Moved _____ Second _____ Vote _____

2. Resolution No. 21 Commit and Uncommit the General Fund Balance

It is recommended that the Board of Trustees adopt Resolution No. 21 Commit and Uncommit the General Fund Balance, as submitted.

Moved _____ Second _____ Vote _____

3. Cooperative Purchasing Agreement for Playground Equipment at Alice Shaw Elementary School

It is recommended that the Board of Trustees approve the Cooperative Purchasing Agreement for Playground Equipment at Alice Shaw Elementary via Landscape Structures in the amount of \$251,662, as submitted.

Moved _____ Second _____ Vote _____

B. EDUCATIONAL SERVICES

1. Local Control Accountability Plan (LCAP) Orcutt Union School District

Staff recommends that the Board of Trustees approve the 2021-2024 Local Control Accountability Plan (LCAP), as submitted.

Moved _____ Second _____ Vote _____

2. Local Control Accountability Plan (LCAP) Orcutt Academy Charter School

Staff recommends that the Board of Trustees approve the 2021-2024 Orcutt Academy Charter School Local Control Accountability Plan (LCAP), as submitted.

Moved _____ Second _____ Vote _____

3. Approval of New Economic Textbooks for Orcutt Academy High School

Staff recommends that the Board of Trustees adopt *Economics: Principles in Action (California Edition)* as the text for Orcutt Academy High School's Economic course, as submitted.

Moved _____ Second _____ Vote _____

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, August 11, 2021, with Closed Session beginning at 6:00 pm followed by Public Session at 6:30 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.



Orcutt Union School District

Classified Personnel Action Report

June 16, 2021

TO: Holly Edds, Ed.D.

FROM: Susan Salucci, Assistant Superintendent/Human Resources

RE: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Avila, Rico	Child Nutrition	Student Worker			\$14.00 per hr.	06/14/2021	Student Worker
Barrios-Timbrook, Veronica	Orcutt Academy HS	Charter High School Registrar	19/4	8.0	\$50.00 per mo.	06/01/2021	Professional Growth (1) increment
Beas, Laura	Olga Reed	Instructional Assistant		Not to exceed 90	\$20.00 per hr.	06/09/2021	Extended School Year
Beas, Laura	Olga Reed	Instructional Assistant			\$20.50 per hr.	07/01/2021	Extended School Year
Benavidez, Joseph	Child Nutrition	Student Worker			\$14.00 per hr.	06/14/2021	Student Worker
Benavidez, Marisa	Child Nutrition	Student Worker			\$14.00 per hr.	06/14/2021	Student Worker
Boers, Jorge	Child Nutrition	Student Worker			\$14.00 per hr.	06/14/2021	Student Worker
Brieske, Matthew	Operations	Utility Worker, Substitute			\$16.36 per hr.	06/09/2021	Substitute
Cordero, Jerri	Child Nutrition	Child Nutrition Worker, Substitute			\$17.50 per hr.	06/07/2021	Summer work
Crouch, Nicholas	Transportation	Bus Driver	18/6	4.0	\$23.11 per hr.	07/01/2021	Permanent/Probationary
Crouch, Nicholas	Transportation	Bus Driver			\$28.89 per hr.	06/09/2021	Summer transportation
Daniels, Morgan	Child Nutrition	Student Worker			\$14.00 per hr.	06/14/2021	Student Worker
Dir, Conner	Child Nutrition	Student Worker			\$14.00 per hr.	06/14/2021	Student Worker
Gamblin, Casey	Child Nutrition	Student Worker			\$14.00 per hr.	07/26/2021	Student Worker
Gomez, Camila	Child Nutrition	Student Worker			\$14.00 per hr.	06/14/2021	Student Worker
Greco, Genevieve	Child Nutrition	Student Worker			\$14.00 per hr.	06/14/2021	Student Worker



Orcutt Union School District

Classified Personnel Action Report

June 16, 2021

TO: Holly Edds, Ed.D.

FROM: Susan Salucci, Assistant Superintendent/Human Resources

RE: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Jose, Trinity	Child Nutrition	Student Worker			\$14.00 per hr.	07/26/2021	Student Worker
Lopez, Lisa	Dunlap/Alice Shaw	Instructional Assistant, Substitute		Not to exceed 90		06/09/2021	Extended School Year/Expanded Learning Opportunity, Substitute
Lopez, Lisa	District Office	Receptionist/Sub Coordinator, Substitute			Out of Class	06/08/2021	Substitute
McGinnis, Fiona	Child Nutrition	Student Worker			\$14.00 per hr.	06/14/2021	Student Worker
Meehan, April	Pine Grove	Media Specialist	15/6	24 per wk.	\$21.45 per hr.	07/01/2021	Promotion
Nickell, Noah	Child Nutrition	Student Worker			\$14.00 per hr.	07/01/2021	Student Worker
Orozco Garcia, Anthony	Child Nutrition	Student Worker			\$14.00 per hr.	07/19/2021	Student Worker
Pay, Ashleigh	Child Nutrition	Student Worker			\$14.00 per hr.	06/14/2021	Student Worker
Rios, Jennifer	Alice Shaw/Dunlap	Instructional Assistant, Substitute		Not to exceed 90	\$20.00 per hr.	06/09/2021	Substitute
Rodarte, Izobella	Child Nutrition	Student Worker			\$14.00 per hr.	07/26/2021	Student Worker
Rodriguez, Alexis	Child Nutrition	Student Worker			\$14.00 per hr.	06/14/2021	Student Worker
Rubalcava, Maria	District	Licensed Vocational Nurse	27/5	6.0	\$27.48 per hr.	08/11/2021	Permanent/Probationary
Ruiz, Yesenia	Olga Reed	Instructional Assistant	8/5	3.50	\$17.20 per hr.	06/04/2021	Resignation
Sanchez Lopez, Eilene	Child Nutrition	Student Worker			\$14.00 per hr.	06/14/2021	Student Worker
Sanchez Lopez, Nathan	Child Nutrition	Student Worker			\$14.00	06/14/2021	Student Worker



Orcutt Union School District

Classified Personnel Action Report

June 16, 2021

TO: Holly Edds, Ed.D.

FROM: Susan Salucci, Assistant Superintendent/Human Resources

RE: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Saylor, Mark	Child Nutrition	Student Worker			\$14.00 per hr.	07/19/2021	Student Worker
Solomon, Madison	Child Nutrition	Student Worker			\$14.00 per hr.	06/14/2021	Student Worker
Tidd, Megan	Campus Connection, Dunlap	Child Care Coordinator	16/2	3.75	\$18.10 per hr.	07/01/2021	Permanent/Probationary
Tosches, Marc	Orcutt Academy HS	Instructional Assistant, 1	12/6	3.5	\$19.93 per hr.	06/30/2021	Resignation
Wall, Rosalynd	Child Nutrition	Student Worker			\$14.00 per hr.	07/26/2021	Student Worker



Orcutt Union School District

Certificated Personnel Action Report

June 16, 2021

TO: Dr. Holly Edds, Superintendent

FROM: Susan Salucci, Assistant Superintendent / Human Resources

RE: Recommendations for Board Approval and Ratification

NAME	SCHOOL	CLASS/STEP	SALARY	EFFECTIVE DATE	ACTION INFORMATION
Aldrich, Rebecca	District	Hourly	\$25	5/3-5/11/21	ELPAC, 13.75 hrs
Alvarado, Patricia	Patterson Road	Extra Duty	\$40/hr	8/30-5/31/21	Student Engagement Support, 35 hrs
Anadon, Alyssa	Joe Nightingale	Extra Duty	\$40/hr	8/30-5/31/21	Student Engagement Support, 35 hrs
Batchelor, Melanie	District	Hourly	\$25	5/3-5/12/21	ELPAC, 19.25 hrs
Beal, Donna	Joe Nightingale	Extra Duty	\$40/hr	2019-20	TK Assessment, 6 hrs
Bode, Leigh	Orcutt Academy HS	V-7	\$66,936*	2021-22	Submitted Units for Movement
Brown, Lindsay	Joe Nightingale	Extra Duty	\$40/hr	2020-21	Kinder Interviews Comp Payout, 6 hrs
Carter, Krista	Orcutt JHS	Extra Duty	\$40/hr	5/14/21	Worked Prep, 2.5 hrs
Chartier, Vicki	Pine Grove	Extra Duty	\$40/hr	2020-21	Kinder Interviews Comp Payout, 12 hrs
Ciervo, Andrew	Orcutt Academy HS	Extra Duty	\$40/hr	5/12/21	Worked Prep, 1.5 hrs
Coburn, Josie	District	Extra Duty Stipend	\$40/hr \$1162	6/8/21 2020-21	Music Support, 12 hrs Band Director
Culbara, Sydney	Orcutt Academy HS	Extra Duty	\$40/hr	5/14/21	Worked Prep, 1.5 hrs
Dell'Armo, John	Orcutt Academy HS	Extra Duty	\$40/hr	5/6-5/21/21 5/4-5/27/21	Worked Prep, 6 hrs LPSB Grant, 5.75 hrs
Dell'Armo, Rosie	Orcutt JHS	Extra Duty	\$40/hr	5/11-5/25/21	Worked Prep, 4.75 hrs
DePalma-Steed, Bridgette	Orcutt Academy HS	Extra Duty	\$40/hr	5/6-5/18/21	Worked Prep, 4.5 hrs
Ebner, Karen	Lakeview JHS	Extra Duty	\$40/hr	8/30-5/31/21	Student Engagement Support, 35 hrs
Edds, John	District	Hourly	\$25	5/3-5/10/21	ELPAC, 22.5 hrs
Espinoza, Gabriel	Orcutt JHS	Extra Duty	\$40/hr	8/30-5/31/21	Student Engagement Support, 35 hrs

*To be prorated

NAME	SCHOOL	CLASS/STEP	SALARY	EFFECTIVE DATE	ACTION INFORMATION
Fredriks, Tymen	Orcutt Academy HS	Extra Duty	\$40/hr	5/6-5/7/21	Worked Prep, 3 hrs
Furst, Elaine	Orcutt JHS	Extra Duty	\$40/hr	8/30-5/31/21	Student Engagement Support, 35 hrs
Gelotti, Scott	Orcutt Academy HS	Extra Duty	\$40/hr	5/6/21	Worked Prep, .75 hrs
Gonzalez, Susana	Orcutt Academy HS	Extra Duty	\$40/hr	5/12-5/18/21	Worked Prep, 3 hrs
Graunke, Alissa	Orcutt Academy HS	Extra Duty	\$40/hr	5/4-5/12/21	LPSB Grant, 3 hrs
Hemphill, Juliann	Orcutt Academy HS	Hourly	\$25	5/24/21 5/25/21	AP Proctor, 3.5 hrs CAASP, 2.25 hrs
Hickey, Teresa	Ralph Dunlap	Extra Duty	\$40/hr	8/30-5/31/21	Student Engagement Support, 35 hrs
John, Jolynn	Orcutt Academy HS	District	\$30	4/19-6/4/21	Home & Hospital, 59.75 hrs
Johnson, Melissa	Ralph Dunlap	Hourly	\$25	5/6-5/24/21	Long Term Sub Additional Support Hours, 1.5 hrs
Jones, Cara	Alice Shaw	Hourly	\$25 \$40	5/7-5/27/21 8/30-5/31/21	Long Term Sub Additional Support Hours, 7.75 hrs Student Engagement Support, 35 hrs
Joseph, Joy	Alice Shaw	Extra Duty	\$40/hr	2020-21	Science Camp Payout Comp., 6 hrs
Kim, Kevin	District	Hourly	\$50	6/21-7/9/21	ESY Psychologist, 40 hrs
Kuykendall, Colleen	District	Extra Duty	\$40	5/8-5/16/21 5/6-6/4/21	Acadience, 12 hrs Home & Hospital, 9.25 hrs
Leach, Veronica	Orcutt Academy K-8	Hourly	\$25	5/3-5/28/21	Long Term Sub Additional Support Hours, 40
Locken, Virginia	Orcutt Academy HS	IV-5	\$59,820*	2021-22	Probationary, 80% Contract
Lopez, Shannon	Joe Nightingale	Extra Duty	\$40/hr	8/30-5/31/21	Student Engagement Support, 35 hrs
Martinez, Maritza	Joe Nightingale	Extra Duty	\$40/hr	8/30-5/31/21	Student Engagement Support, 35 hrs
May, Dawn	Pine Grove	V-4	\$60,618	2021-22	Submitted Units for Movement
McManus, James	Orcutt Academy HS	Extra Duty	\$40/hr	5/21/21	Worked Prep, 1.5 hrs
Meyer, Karen	Ralph Dunlap	Extra Duty	\$40/hr	2020-21	Kinder Interviews Comp Payout, 6 hrs
Miller, Heidi	Orcutt Academy HS	Extra Duty	\$40/hr	5/6/21 5/5-5/27/21	Worked Prep, 1.5 hrs LPSB Grant, 8 hrs
Millin, Genevieve	Orcutt Academy HS	Extra Duty	\$40/hr	5/11-5/19/21 5/5-5/28/21	Worked Prep, 4.5 hrs LPSB Grant, 10 hrs
Nichols-Day, Shannon	Ralph Dunlap	Extra Duty	\$40/hr	2020-21	Kinder Interviews Comp Payout, 3 hrs
Nordwall, Jubilee	Orcutt JHS	Extra Duty	\$40/hr	3/23-5/13/21	Tutoring, 5 hrs
Norling, Michaela	Alice Shaw	Extra Duty	\$40/hr	8/30-5/31/21	Student Engagement Support, 35 hrs
O'Keefe, Carrie	Orcutt and Lakeview JHS	III-6	\$59,029	2021-22	Probationary

*To be prorated

NAME	SCHOOL	CLASS/STEP	SALARY	EFFECTIVE DATE	ACTION INFORMATION
O'Leary, Cassidy	Pine Grove	Extra Duty	\$40/hr	2019-20 2020-21	Kinder Interviews Comp Payout, 24 hrs
Oliver, Michelle	District	Hourly	\$25	5/4/21	ELPAC, 3.5 hrs
Ostini, Joshua	Orcutt Academy HS	Daily	\$468.75 \$375.00	7/23-8/6/21	Set up for Extended Learning Opportunity and Administrator and 11 days coverage
Pacheco, Jenna	Orcutt Academy HS	Extra Duty VI-12	\$40/hr \$82,741	5/7/21 5/4-5/27/21 6/8/21	Worked Prep 1.5 hrs LPSB Grant, 8 hrs Resignation
Padilla, Valerie	Alice Shaw	Extra Duty	\$40/hr	8/30-5/31/21	Student Engagement Support, 7 hrs
Perez, Cecilia	Orcutt JHS	Extra Duty	\$40/hr	8/30-5/31/21	Student Engagement Support, 35 hrs
Ramirez, Amanda	Pine Grove	Extra Duty	\$40/hr	8/30-5/31/21	Student Engagement Support, 35 hrs
Rhyne, Suzi	Joe Nightingale	Extra Duty	\$40/hr	2020-21	Science Camp Payout Comp., 12 hrs
Rianda, Terry	District	Hourly	\$50	5/5-5/19/21 5/5-5/20/21	Induction Mentor, 9 hrs New Teacher Support, 3 hrs
Salvesen, Kris	District	Hourly	\$25	5/3-5/10/21	ELPAC, 12.75 hrs
Saylor, Jennifer	Joe Nightingale	Extra Duty	\$40/hr	2020-21	Kinder Interviews Comp Payout, 6 hrs
Schmidt, Christ	Orcutt JHS	Extra Duty	\$40/hr	5/7/21	Worked Prep, 2.25 hrs
Shannon, Joanne	Ralph Dunlap	Extra Duty	\$40/hr	2020-21	Science Camp Payout Comp., 6 hrs
Slovek, Julie	District	Extra Duty	\$40/hr	4/12-5/8/21	Acadience, 18 hrs
Sustaita, Savanna	District	Hourly	\$25	5/7-5/17/21	ELPAC, 14.25 hrs
Taira, Myrna	Joe Nightingale	Extra Duty	\$40/hr	2020-21	Kinder Interviews Comp Payout, 18 hrs
Thompson, Daniel	Alice Shaw	Extra Duty	\$2500	2021-22	Signing Bonus, 2 nd year
Thompson, Linda	District	Hourly	\$25	5/3-5/18/21	ELPAC, 13 hrs
Tymn, Elizabeth	Pine Grove	Extra Duty	\$40/hr	2020-21	Kinder Interviews Comp Payout, 6 hrs
Wagonseller, Jeff	District	Hourly	\$50	4/2-5/17/21	CASC Mentor, 8.5 hrs
Westhoff, Kazan	Joe Nightingale	Extra Duty	\$40/hr	8/30-5/31/21	Student Engagement Support, 35 hrs
Whitehair, Steven	Patterson Road	Extra Duty	\$40/hr	8/30-5/31/21	Student Engagement Support, 35 hrs
Widle, Tiffany	Joe Nightingale	Extra Duty	\$40/hr	2020-21	Kinder Interviews Comp Payout, 12 hrs
Winters, Gabriella	Ralph Dunlap	Extra Duty	\$40/hr	8/30-5/31/21	Student Engagement Support, 35 hrs
Yamaichi, Anna	District	Hourly	\$25	5/3-5/17/21	CAASPP, 14.25 hrs
York, Sarah	Pine Grove	II-3	\$51,049	2021-22	Submitted Units for Movement

*To be prorated

NAME	SCHOOL	CLASS/ STEP	SALARY	EFFECTIVE DATE	ACTION INFORMATION
Zamudio, Kelli	Orcutt JHS	Extra Duty	\$40/hr	5/1-5/28/21 5/11-5/25/21	SysOp, 2.5 hrs Worked Prep, 4.75 hrs
Zucker, Anna	Orcutt JHS	Extra Duty	\$40/hr	5/11-5/25/21	Worked Prep, 7 hrs

*To be prorated

2021-22 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/16/2021
---	------------

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

DELAC representative's full name (non-LEA employee)	Monica Robles
DELAC review date	03/31/2021
Meeting minutes web address Please enter the web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a web address is not available, then the LEA must keep the minutes on file which indicate that the application was reviewed by the committee.	http://www.orcuttschools.net/departments/educational_services/english_learner_program/meeting_dates
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant	No

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2021-22 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

ESEA Sec. 3102 SACS 4201	
Title IV, Part A (Student and School Support)	Yes
ESSA Sec. 4101 SACS 4127	

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Holly Edds, Ed.D.

FROM: Nick Taylor, Ed.D.
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 16, 2021

BOARD AGENDA ITEM: 2021-2022 District Budget

BACKGROUND: Education Code Section 42127 requires public school districts to adopt a budget for the next fiscal year on or before July 1 of each calendar year. The proposed 2021-2022 budget has been made available for public review at the District Office.

RECOMMENDATION: Staff recommends that the Board of Trustees adopt the proposed 2021-2022 budget as presented.

FUNDING: All Funds



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Holly Edds, Ed.D.

FROM: Nick Taylor, Ed.D.
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 16, 2021

BOARD AGENDA ITEM: Resolution No. 21 to Commit and Uncommit the General Fund Balance

BACKGROUND: Board Policy 3100 allows the Board of Trustees to classify fund balances within five categories: 1.) Nonspendable, 2.) Restricted, 3.) Committed, 4.) Assigned, and 5.) Unassigned. The committed fund balance classification includes amounts that can be used only for the specific purposes determined by the Board of Trustees. The committed fund balance cannot be used for any other purpose unless the Board of Trustees removes or changes the specified use by taking the same type of action (for example, resolution) it employed to previously commit those amounts. The attached Resolution recommends \$10,586,530 be designated as committed funds in the 2021-2022 General Fund ending balance and at the same time uncommits all previous committed funds from budget adoption.

RECOMMENDATION: Staff recommends that the Board of Trustees adopt Resolution No. 21, Commitment of the General Fund Balance as presented.

FUNDING: N/A

ORCUTT UNION SCHOOL DISTRICT

Resolution No. 21

IN THE MATTER OF: COMMIT/UNCOMMIT GENERAL FUND BALANCE, 2021-22 ADOPTED BUDGET

The following RESOLUTION was duly passed by the Board of Trustees of the Orcutt Union School District, at a regular meeting held on the 16th June 2021, by the following roll call vote:

Melanie Waffle	_____
Mark Steller	_____
Shaun Henderson	_____
Liz Phillips	_____
Lisa Morinini	_____

Signed and approved by me after its passage:

Melanie Waffle, President

Attest:

Mark Steller, Clerk

WHEREAS, school district governing boards are responsible for maintaining the fiscal solvency of the schools they govern;

WHEREAS, the Governing Board of the Orcutt Union School District has adopted budget criteria and standards as outlined in Board Policy 3100;

WHEREAS, the Governing Board of the Orcutt Union School District wishes to establish a committed fund balance in the general fund in conformance with the standards and criteria established by the state board of education pursuant to Education Code section 33127;

WHEREAS, the California Department of Education urges school districts to commit to maintaining a prudent level of financial resources to protect against the need to reduce services because of temporary revenue shortfalls or unpredicted expenditures;

WHEREAS, the California Department of Education and the Government Finance Officers Association recommend that school districts maintain committed, assigned, and unassigned reserves of at least two months of operating expenditures or approximately 17 percent reserve to mitigate revenue shortfalls and unanticipated expenditures;

WHEREAS, the Governing Board of the Orcutt Union School District wishes to commit funds in the general fund for emergency facility repairs, major textbook adoptions, unexpected costs, management of cash flow, mitigation of volatility in funding or expenditures, unexpected costs for special education students with highly specialized needs, a natural disaster that reduces student attendance and associated state funding, deferred maintenance, or a lawsuit that results in a costly judgment or settlement against the district;

WHEREAS, maintaining positive cash flow will diminish the need for borrowing and its associated costs;

WHEREAS, California's tax system relies heavily on income taxes paid by individuals and businesses, which are volatile revenue sources;

WHEREAS, certain district expenditures such as pension costs can be difficult to predict precisely and are anticipated to increase in costs;

WHEREAS, healthy reserves can address these cost increases rather than immediately reducing spending, staffing, and other areas of the budget;

WHEREAS, the district can experience unexpected costs for special education students with highly specialized needs, emergency facility repairs, natural disasters that reduce school attendance, and associated school funding for lawsuits that result in costly settlements or judgments against the district;

WHEREAS, the district is in need of replacing textbooks and related curriculum, computers, school buses and equipment and facility components that have reached the end of their useful lives such as flooring, or heating and cooling systems;

WHEREAS, the district may need to finance the construction of school buildings and other capital projects and cannot rely completely on bond measures or state funding;

WHEREAS, in the event that the school district needs to borrow money, healthy reserves will provide the district with a higher rating from the credit rating agencies and lower interest rates;

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

- 1) It is hereby determined that the amount of \$10,586,530 is hereby committed from the 2021-2022 General Fund ending balance for the following purposes:
 - a) Other Commitments: \$10,586,530
 - i) Technology Update - \$ 1,000,000
 - ii) Textbook Adoption - \$1,000,000
 - iii) Cash Flow / COVID Crisis - \$5,086,530
 - iv) TK Expansion Planning - \$1,500,000
 - v) Strategic Planning - \$2,000,000
- 2) The governing board of the school district, reserves the right to modify these committed funds in the future as the need arises through a similar resolution.

WHEREAS, on March 10, 2021, the Governing Board took action to commit a total of \$12,446,786.06 for Technology Update (\$1,000,000), Textbook Adoption (\$1,000,000), and Cash Flow/COVID Crisis (\$10,446,786.06);

WHEREAS, all previous amounts committed at Second Interim are uncommitted and recommitted in the 2021-22 Adopted Budget as Reserve for Technology Updates, Textbook Adoption, and Cash Flow/COVID Crisis, TK Expansion Planning, and Strategic Planning.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS: It is hereby determined that the amount of \$12,446,786.06 is hereby uncommitted from the 2020-21 Second Interim ending balance and committed as noted above in section 1.



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Holly Edds, Ed.D.

FROM: Nick Taylor, Ed.D.
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 16, 2021

BOARD AGENDA ITEM: Cooperative Purchasing Agreement for Playground Equipment at Alice Shaw Elementary

BACKGROUND: Public Contract Code provides authority for the governing board of any school district, without advertising for bids, if the board has determined it to be in the best interests of the district, to authorize by contract, lease, requisition, or purchase order, any public corporation or agency, including any county, city town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases. This practice is commonly called “piggybacking.” A school district may make purchases on contracts awarded by another district only if the school district’s needs are included in the original competitive bidding process.

The Santa Barbara County Education Office recognizes Sourcewell as an agency that provides districts with local vendors that have satisfied the Cooperative Purchasing Agreement Requirements.

RECOMMENDATION: It is recommended that purchase of Playground Equipment be awarded to Landscape Structures in the amount of \$ 251,062.00 under the terms and conditions of Contract Number 010521-LSI awarded by Sourcewell Solicitation Number: RFP #010521 pursuant to the provisions of Public Contract Code Section 20118. The governing board finds and determines that it is in the best interest of the district to purchase Playground Equipment for Alice Shaw Elementary through Sourcewell.

FUNDING: District Fund (14) Deferred Maintenance.



Solicitation Number: RFP #010521

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Landscape Structures Inc., 601 7th St. S., Delano, MN 55328 (Vendor).

Sourcewell is a State of Minnesota local government agency and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Playground and Water Play Equipment with Related Accessories and Services from which Vendor was awarded a contract.

Vendor desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires February 17, 2025, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended up to one additional one-year period upon request of Sourcewell and with written agreement by Vendor.
- C. **SURVIVAL OF TERMS.** Articles 11 through 14 survive the expiration or cancellation of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Vendor will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Vendor's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.



PROPOSAL

ALL PURCHASE ORDERS, CONTRACTS, AND CHECKS TO BE MADE OUT TO:
 LANDSCAPE STRUCTURES, INC.
 601 7TH STREET SOUTH
 DELANO, MN 55328 U.S.A.
 763-972-3391 800-328-0035
 Fax: 763-972-3185



Customer Information

CONTACT: Brad Gitchell
 PHONE: 805-938-8971
 FAX:
 email: bgitchell@orcutt-schools.net
 SHIP TO: Orcutt USD
 Maintenance 500 Dyer Street
 Kit/Info ? Orcutt, CA 93455
 BILL TO: Orcutt USD
 500 Dyer Street
 Orcutt, CA 93455

Sourcewell Contract No. 010521-LSI

Destination _____
 F.O.B. _____
 FREIGHT Prepaid Collect
 Net 30 days upon credit approv., deposit may be required
 TERMS (Subject To Credit Approval By LSI)
 3-4 Weeks ARO
 SHIPPING TIME _____

Pricing Good for 60 days from Date of Proposal

We are pleased to submit this proposal to supply the following items:

QTY	ITEM NO.	DESCRIPTION	UNIT WT	UNIT PRICE	WEIGHT	EXTENDED AMT
Alice Shaw Primary & Upper Schools						
LSI Equipment						
1	1153619-01-02	Play Equipment for ages 5-12 - Primary Playground		80,119.00	-	\$ 80,119.00 T
1	1153620-01-02	Play Equipment for ages 5-12 - Upper Playground		82,560.00	-	\$ 82,560.00 T
1	Discount	Discount		(13,014.00)	-	\$ (13,014.00) T
Services - Alice Shaw Primary						
1	Labor	Demolition and Disposal of existing structure and		4,197.00	-	\$ 4,197.00
1	Labor	Remove and reinstall EWF for construction		1,149.00	-	\$ 1,149.00
1	Labor	Installation of Concrete ADA ramp		762.00	-	\$ 762.00
1	Labor	Installation of 2-Bay Swing		4,104.00	-	\$ 4,104.00
1	Labor	Installation of Structure with 2 "CoolTopper" integrated shades		16,999.00	-	\$ 16,999.00
Services - Alice Shaw Upper						
1	Labor	Remove and reinstall EWF for Installation		1,407.00	-	\$ 1,407.00
1	Labor	Demolition and disposal of existing structures		4,983.00	-	\$ 4,983.00
1	Labor	Installation of Concrete ADA ramp		1,525.00	-	\$ 1,525.00
1	Labor	Installation of 3-Bay Swing		5,042.00	-	\$ 5,042.00
1	Labor	Installation of Structure with 2 "CoolTopper" integrated shades		21,689.00	-	\$ 21,689.00
1	Labor	Installation of ZipKrooz		5,627.00	-	\$ 5,627.00
1	Labor	Concrete containment curb 8" wide X 12" deep. 180 LF		7,596.00	-	\$ 7,596.00
1	Labor	Engineered Wood Fiber (EWF). 100 CY		6,917.00	-	\$ 6,917.00
Bonds are not included						
Standard Terms and Conditions for Installation Apply						

SIGNATURE BELOW ACCEPTING THIS PROPOSAL WILL CONSTITUTE A PURCHASE ORDER ONLY UPON APPROVAL BY LANDSCAPE STRUCTURES, INC. CUSTOMER RECEIPT OF AN ORDER ACKNOWLEDGEMENT CONSTITUTES SUCH APPROVAL

[Signature] 6-9-21
 ACCEPTED BY CUSTOMER DATE
 NICK TAYLOR / ASST. SUPT. BUSINESS
 PRINT NAME
 PROPOSED BY LSI REPRESENTATIVE DATE
 Scott Anderson, Sales Representative
 PRINT NAME

Total Weight	-
SUBTOTAL MATERIAL	\$ 231,662.00
INSTALLATION	See Above
FREIGHT	\$ 7,800.00
SALES TAX	\$ 11,600.00
TOTAL	\$ 251,062.00



EDUCATIONAL SERVICES MEMORANDUM

TO: Board of Trustees
Holly Edds, Ed.D.

FROM: Janet Bertoldi, Interim Assistant Superintendent, Educational Services

BOARD MEETING DATE: June 16, 2021

BOARD AGENDA ITEM: Local Control Accountability Plan (LCAP)

BACKGROUND: In association with the state's new Local Control Funding Formula (LCFF) for funding education, school districts and charter schools are required to develop a Local Control and Accountability Plan (LCAP). Education Code 52060 requires school districts to develop the plan which must describe goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code 52052, including students with disabilities, for each of the state priorities and any locally identified priorities.

Development of the LCAP has included multiple stakeholder groups as the LCAP has evolved since 2015. The process also included alignment of the LCAP with the Strategic Plan for the Orcutt Union School District along with the state's eight identified priorities. District needs were identified through the collection and analysis of data, including online surveys of stakeholder groups, for each of the state's identified priorities, and specific feedback was given for each.

The LCAP is a 3-year plan spanning 2021-2024. The plan was updated for the 2020-2021 school year, including progress on goals during the 2019- 20 school year. There was a required LCAP public hearing held on June 9, 2021.

RECOMMENDATION: Staff recommends the Board of Trustees approve the Orcutt Union School District's Local Control and Accountability Plan for 2021-2024 as submitted.

FUNDING: The LCAP includes \$3,237,141 in Supplemental funds, \$1,610,000 in Other State funds, and \$518,447 in Federal funds.



EDUCATIONAL SERVICES MEMORANDUM

TO: Board of Trustees
Holly Edds, Ed.D.

FROM: Janet Bertoldi, Interim Assistant Superintendent, Educational Services

BOARD MEETING DATE: June 16, 2021

BOARD AGENDA ITEM: Local Control Accountability Plan (LCAP) — Orcutt Academy Charter

BACKGROUND: In association with the state's new Local Control Funding Formula (LCFF) for funding education, school districts and charter schools are required to develop a Local Control and Accountability Plan (LCAP). Education Code 52060 requires school districts to develop the plan which must describe goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code 52052, including students with disabilities, for each of the state priorities and any locally identified priorities.

Development of the LCAP has included multiple stakeholder groups as the LCAP has evolved since 2015. The process also included alignment of the LCAP with the Strategic Plan for the Orcutt Union School District along with the state's eight identified priorities. District needs were identified through the collection and analysis of data, including online surveys of stakeholder groups, for each of the state's identified priorities, and specific feedback was given for each.

The LCAP is a 3-year plan spanning 2021-2024. The plan was updated for the 2020-2021 school year, including progress on goals during the 2019- 20 school year. There was a required LCAP public hearing held on June 9, 2021.

RECOMMENDATION: Staff recommends the Board of Trustees approve the Local Control and Accountability Plan for 2021-2024 as submitted.

FUNDING: The LCAP includes \$464,376 in Supplemental funds and \$340,000 in Other State funds.

Memo



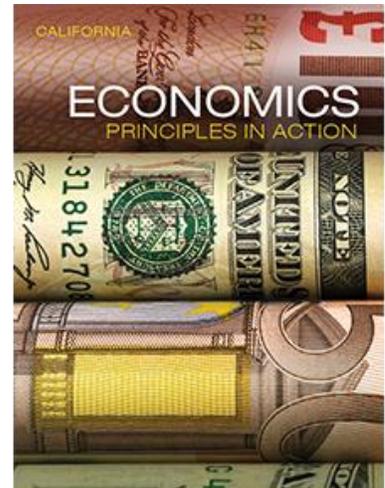
To: Dr. Holly Edds, Superintendent
From: Joe Dana, Director of Charter Programs
Date: June 10, 2021
Re: Request for Approval of New Economics Textbook for OAHS

Background

At Orcutt Academy High School Economics is a required history/social science course in 12th grade. In 2021-2022 OAHS will offer five sections of Economics taught by a new member of the faculty, John Wells.

Upon his recent hiring, Wells looked at the course curriculum and immediately noted that the OAHS Economics course currently is using a text published in 2006. Much has occurred in the field of economics since then, and Wells would like students to have access to more current information and more up-to-date learning activities.

After research as well as outreach to fellow OAHS history/social science teachers, Wells is recommending that OAHS purchase the textbook Economics: Principles in Action (California Edition), published in 2019 by Savvas (formerly Pearson). This textbook aligns with state history/social science standards. Students will receive a print edition as well as access to digital resources that include interactive graphics, animations, and videos that build economic literacy.



The implementation plan for Economics: Principles in Action (California Edition) is to purchase a class set of the textbook that would remain in Wells' classroom and enough print copies for each participating student. All students will have full access to the online resources associated with the text.

Recommendation

Staff recommends that Economics: Principles in Action (California Edition) be adopted as the text for Orcutt Academy High School's Economics course. This would necessitate the purchase of 185 student editions, which include print copies of the textbook and an eight-year license providing access to digital resources. The teacher's edition would be included at no cost.

Fiscal Impact

Based on a quote received from Savvas, the cost of the 185 student editions of the textbook, including shipping, is \$28,581.89. The charter's allotment of Restricted Lottery funding has been designated as the source for this expenditure.